**Catfield Parish Council**

**To: Members of Catfield Parish Council**

You are duly summoned to attend the next meeting of Catfield Parish Council to be held at 7.00pm on Wednesday 2nd February 2022 at Catfield Village Hall

S Vergette

Sarah Vergette Date 25th January 2022

Clerk, Catfield Parish Council

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**Public Attendance**

Members of the public and press are welcome to attend. At item 4, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 10 minutes duration and will be followed by any County/District Councillors’ reports.

**AGENDA**

1. **Apologies and approval of absences**
2. **Declarations of interests**
3. **To approve as accurate minutes of the previous meeting.**
4. **Public participation session (10 minutes)**
   1. Public
   2. Cllr Grove-Jones
   3. Cllr Price
   4. Cllr Taylor
5. **Matters Arising**

Report on actions from the previous meeting

1. **To discuss and adopt a Code of Conduct**
2. **Finance**
   1. To receive and agree a bank reconciliation dated 31st December 2021
   2. To approve payments
   3. To discuss a donation to CAB
   4. To discuss and approve grass cutting quotation from Garden Guardian
3. **Update on planning matters**
   1. PF/21/1749 - Lea Road – Further documentation
   2. CD/21/2992 – Station Nurseries
   3. PF/21/3414 - Milestones
   4. Local Plan Consultation
4. **Environmental Matters**
   1. Update on bin for the playing field
   2. Highway & Footpath issues
   3. Update on sites for Trees/Hedging supplied by Norfolk County Council
   4. To discuss renewal of dog restrictions
5. **Continuity between meetings and the implementation of decisions**

10.1 To discuss and adopt a Scheme of Delegation

**11. Progress reports for information**

11.1 Village Hall

11.2 All Saints Church

11.3 Poors Trust

**12. To discuss and appoint a Staffing Committee**

12.1 To discuss and adopt Terms of Reference for Staffing Committee

**13. Playingfield**

13.1 To discuss maintenance of the playingfield

13.2 To discuss permitting a football team to use the playingfield

**14.** **Date of next meeting**

To confirm the date of the next meeting, scheduled for 2nd March 2022.

**15. Any Other Business/Information**

No decisions can be under this item, for information purposes only.