

**MINUTES OF THE MEETING OF CATFIELD PARISH COUNCIL HELD at 7pm ON
WEDNESDAY 6th OCTOBER 2021 IN THE VILLAGE HALL**

Attendance: Dr Bacon in the Chair, Mr Edwards, Mr Filgate (7.30pm), Mrs Gardiner, Mr Harris, Mr Hill, Ms Johnson, Mr Jordan, Mr Read, Mrs Wickens, Cllr Price (County Councillor). Ms S. Vergette (clerk) and nine members of the public.

Dr Bacon welcomed everyone to the meeting.

1. To Receive and Approve Apologies for Absence: Cllr Grove-Jones (District Councillor).

2. Declarations of Interest. There were none.

3. To approve the minutes of the previous meeting.

The minutes of the previous meeting were **agreed** and signed by the chairman.

Mr Harris stated that he had checked the recording for the meeting of 22nd June, part of his sentence had been omitted. He said that the Parish Council supported the Residents Association in relation to obtaining the missing planning documents from NNDC.

It was **agreed** that future minutes would just note the actions points and decisions made.

Mr Harris went on to say that it should be minuted that the Parish Council would notify residents when there is a prior notification application made as planning notice are not put up for these applications.

4. Public Participation

4.1 Public. A member of the public thanks the Parish Council for the extra dog bins.

4.2 District Council Report. Cllr Grove-Jones sent an email which was noted. Mr Harris suggested that a copy of the Parish Council's letter regarding the Sands application should be sent to Cllr Grove-Jones together with Cllr Blathwayt as he is District Councillor for Hickling.

Action Clerk.

Action clerk to write to Cllr Grove-Jones to ask if she intends to attend future meetings.

4.3 Cllr Price reported on the latest Covid figures. The Community Road safety scheme had been passed at full Council. The speeding policy which was set out in March 2014 needs to be reviewed; Parish Council schemes should be considered. There is now a pothole fund in the sum of £10,000,000, "What Three Words" should be used to make reporting easier. The County Council are piloting a tree fund, groups can apply for various packages. The drain cleaning team are aware of the flooding issues

5. Matters Arising: The member of the public who asked about a Pétanque Pitch received positive responses, including an expert player who is happy to help. The parishioner will present the outcome of her findings at the next meeting.

The action points from the previous meeting were checked, these had been dealt with.

6. Correspondence:

6.1 Lady Dannatt (Lord Lieutenant) has commissioned a plaque for every parish and town council as recognition of communities pulling together throughout the pandemic. The clerk had accepted this on behalf of the Parish.

6.2 An email had been received regarding the Queen's Platinum Jubilee. It was **agreed** this should be celebrated and will be discussed again.

7. **Website Update.** Mr Edwards reported that the website was up and running but it is still a work in progress. It holds the minutes since April 2021, core documents, pothole reporting and links to the NNDC planning website. The content from the old website needs to be removed. **Action Clerk.**

8. **Appointment of Two Trustees to the Poors Trust**

8.1 It was **agreed** that the two Parish Councillors who were candidates would abstain from voting. Mr Edwards proposed that standing Orders should be suspended so that a secret ballot could be held, this was seconded by Mrs Gardiner. There were seven votes in favour and one abstention.

8.2 A ballot took place. The votes were:

Dina Croft 2

Jennifer Harris 6

Neil Jordan 6

Jill Wickens 2

Dr Harris and Mr Jordan were appointed as new Trustees.

9. **To consider planning matters**

9.1 Mr Harris circulated an email regarding problems with North Norfolk District Council's planning department on 3rd September, this was noted. It was **agreed** to write to Cllr Toye, Cllr Grove-Jones and Cllr Butikofer asking for a response. **Action Clerk.**

9.2 PF/21/2396 Chapel House. No objections. **Action Clerk**

9.3 PF/21/2325 Crosswinds, The Street. No objections. **Action Clerk**

9.4 PF/21/2367 2 Long Lane. No objections although the parish Council will draw to the attention of the planning officer that this is an Airey House to ensure that the building works comply with regulations. **Action Clerk**

9.5 Mr Harris had circulated a draft questionnaire which would go out to the parish, replies would be anonymous. Ms Johnson suggested a £50 prize draw for people who responded and a £25 second prize for which a sponsor would be sought. Responses could be left at the village shop. Any minor suggestions should be sent to Ms Johnson and Mr Harris as soon as possible. **Action Full Council.**

10. **Environmental Issues**

10.1 Mr Filgate stated that he had received several comments regarding how dangerous the speeding is in the Street. **Action clerk to contact Cllr Price.**

10.2 Update on dig bins. The dogs bins are now in place, usage will be monitored. A schedule of collections is needed. **Action Clerk.**

10.3 Highway Issues. The brambles have now been programmed for work.

It was reported that the bushes on the A149 behind the Industrial Estate obstruct visibility when leaving the village.

Potholes: Hall Road, Lodge Road.

The drain on the left hand side of Lea Road is blocked.

The drains in School Road are blocked. **Action Clerk to report.**

Mr Read reported that the hedge at Willow House had still not been cut back. **Action Clerk to send a copy of the letter to Highways.**

Bradys Alley is impassable. **Action Clerk to report.**

11. Finance.

11.1 It was **agreed** to pay the following. Proposed Mr Read, seconded Mr Hill with all in agreement.

- i. 101381 £1941.61 North Norfolk District Council – election costs
- ii. 101382 £350 A Beales for cutting the hedge at the village hall
- iii. 101383 £600 Norfolk ALC – Training
- iv. 101384 £105.80 HMRC – Tax
- v. Clerk’s salary by standing order

The second half of the precept had been received.

11.2 It was **agreed** to accept the bank reconciliation, signed by Mr Harris. Proposed Mrs Gardiner, seconded Mr Read.

11.3 It was **agreed** to pay for a meal to the value of £50 for Sheila Watts as a “thank you” for the 360 meeting.

12. Progress Reports

12.1 Village Hall. Mrs Gardiner reported that meetings are starting again. Mrs Gardiner is chair of the Committee. They are trying to sort out the Charity Commission returns.

12.2 All Saints Church. There is still no rector. There has been some vandalism in the church. The quilting festival raised £2,000. There will be a Christmas tree festival.

12.3 Poores Trust. Mr Read asked if there is a contingency to have someone in place of the rector as ex-officio on the Poores Trust. Dr Bacon replied that he was going to take this up with the Arch Deacon as it would be useful to have a substitute.

13. Date of Next Meeting: The date of the next meeting was set for Wednesday 3rd November at 7pm in the village hall.

14. Any Other Business/Information. It was **agreed** there should be a sub-committee to cover employment.

Mr Edwards stated that there had been some discussion regarding Wi-Fi in the village hall, but nothing had come of it.

Mr Filgate stated that Trend had done good work to the goal posts, and he had seen a group of boys having a kick about.

The meeting closed at 10.05pm.

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Chairman

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Date